

## City Staff

### **Jill Boltz, City Clerk**

*Council Support, Records Management,  
Animal Licensing, Business Licensing  
360-394-9880*

### **Deborah Booher, Finance Director**

*Accounts Receivables/Payables,  
Payroll, Budget  
360-394-9881*

### **Barry Loveless**

#### **Public Works Director**

*Water, Sewer, Streets, Stormwater,  
Garbage and Maintenance  
360-779-4078*

### **Barry Berezowsky**

#### **Planning Director**

*Current, Long-Range and Land-Use  
Planning and Permitting  
360-394-9882*

### **Mary McCluskey**

#### **Parks & Recreation Director**

*Learn & Grow Preschool; Sports and  
Recreational Programs;  
Park Management  
360-779-9898*

### **Dennis Swiney, Chief of Police**

*Public Safety, Law Enforcement,  
Community Policing & Crime Prevention  
360-779-3113*

### **Linda Baker,**

#### **Municipal Court Administrator**

*Criminal misdemeanor and/or gross  
misdemeanor violations of City  
Ordinances  
360-779-9846*

### **THE LEGISLATIVE MISSION STATEMENT**

Our City's Council endeavors to balance residents' concerns and opinions with the law. The Council establishes the priorities of the City along with setting policies and a budget to allow the Mayor and Department Heads to run day-to-day business effectively and efficiently.

**Becky Erickson, Mayor**

#### **Councilmembers:**

**Linda Berry-Maraist, Position No. 1**

**Connie Lord, Position No. 2**

**Jeff Bauman, Position No. 3**

**Jeff McGinty, Position No. 4**

**Ed Stern, Position No. 5**

**Dave Musgrove, Position No. 6**

**Jim Henry, Position No. 7**

#### **City Hall**

200 NE Moe Street

Poulsbo, WA 98370

[www.cityofpoulsbo.com](http://www.cityofpoulsbo.com)

## CITY OF POULSBO



## WELCOME TO YOUR POULSBO CITY COUNCIL MEETING

The Poulsbo **City Council** meets the **first three Wednesdays** of each month at **7:00 PM** in the **Council Chambers**. It is here that the Council discusses the business of the City. These meetings are open to the public and the public is highly encouraged to attend.

The information contained in this brochure is to assist you in feeling comfortable with the processes and procedures that must be adhered to at each meeting. The Council represents each citizen of Poulsbo and your input is important.

Whether you choose to participate or simply attend to see what is happening in Poulsbo...**we WELCOME you.**

## Agendas

The agenda consists of items to be considered by the Council. A copy of the **Agenda** is available to the public at City Hall or on the City's web-site. Agenda packets consist of the agenda, minutes of prior meetings, and pertinent documentation on topics listed on the agenda.

There are three opportunities for **Audience Participation** (Comments from Citizens, Public Hearings and Workshops):

### "Comments from Citizens" and "Continued Comments from Citizens"

portions of the agenda allow the public to address the Council on subjects not scheduled for a public hearing. When recognized, please step to the podium and clearly state your name for the record. Comments during these portions of the meeting are limited to 3 minutes per speaker. If you have **written comments** or items for Council consideration please submit them to the **City Clerk** for copying and distribution to the Council. If you have submitted comments in writing and wish to speak, please **summarize your comments**.



## Public Hearings

A **Public Hearing** allows the public to provide input/testimony to the Council on a specific subject and provides Council an opportunity to ask questions on the record of the public and/or staff.

- The Mayor will give instructions regarding how the public hearing will be conducted.
- Written input/testimony should be submitted to the City Clerk prior to the meeting/hearing for copying (if needed) and distribution to the Council.
- If you wish to speak please sign the appropriate sign-in sheet at the entrance to the Council Chambers. If you did not sign up, the Mayor will ask for additional testimony after those who have signed up have spoken.
- When speaking, please clearly state your name for the record.
- At the conclusion of all testimony, Council may ask questions of the public and/or staff prior to closing the hearing.
- Comments during a **Public Hearing** are limited to 5 minutes for individual speakers and 10 minutes for proponents, opponents or when presenting the official position of an organization or group.
- **Public Hearings** are not a time for a dialogue with Council.

## Workshops

An informal meeting that provides Council an opportunity to discuss and review a specific subject and/or to receive progress reports on current issues. No action is taken during a **Workshop**; public participation is at the discretion of the Council.



## Consent Agenda

Includes minutes, payment of claims (bills) and payroll and other routine items. The Council will act on all items with a single vote, unless a Councilmember asks for separate discussion.

## Executive Session

Pursuant to RCW 42.30.110 an **Executive Session** is allowable under certain situations including personnel, collective bargaining, real estate purchases or lawsuits. An Executive Session allows Council to meet in closed session (not open to the public).

Watch Council meetings from the comfort of your home on Bremerton Kitsap Access Television (BKAT)  
Cable Channel 12: Live 7:00 PM  
Rebroadcast: Friday 1:00 AM  
Rebroadcast: Saturday 3:00 PM

Copies of the Council Agenda along with exhibits and attachments are posted on the City's web site  
[www.cityofpoulsbo.com](http://www.cityofpoulsbo.com)