

# City of Poulsbo

Mary McCluskey, Parks and Recreation



## Poulsbo Urban Trail Plan

## Meeting Minutes

Thursday, April 9, 2009; Poulsbo City Council chambers, 6:00 pm

*Present:* Edie Lau (resident/user), Bruce Ramsey and Val Martinson (Kitsap Volkssporters), Patricia Keim Strayer, (Cultural Arts Foundation of the Northwest); Stephen Smith (resident, bicyclist), Cass Quinn (resident, user), Marianne Smiley (resident, user), Linda Berry-Maraist (Poulsbo City Council), Ryan Farncomb (Poulsbo Engineering Department), Mary McCluskey (Poulsbo Parks and Recreation), Alex Stone (National Park Service).

A. **Introductions** - Everyone in attendance introduced themselves.

### B. **Community Trail Survey**

The subcommittee of Pat, Barbara and Mary presented draft survey questions that were developed with the help of Kathryn Owen. The full committee discussed the draft questions and the on-line SurveyMonkey service. Some members had gone through the survey online, and liked the generality of the questions. There was discussion about asking for the participant's zip code to get an idea of where people are from, as many people consider themselves Poulsbo residents and may not know they reside outside the city limits. Linda added that she felt there should be a few more detailed questions on biking and connections to destinations around and outside Poulsbo. There was brainstorming on where the survey could be publicized, and ideas included:

- May utility bill,
- Poulsbo Life,
- Channel 12,
- email lists,
- grocery store receipts,
- Kitsap Peninsula Visitor and Convention Bureau,
- Greater Poulsbo Chamber of Commerce,
- Bicycle groups,
- Clear Creek trail group,
- strip of paper with the web address to hand out at the Farmer's Market, and
- press release to the Kitsap Sun and North Kitsap Herald.

Mary will have it go "live" on-line next week.

### C. **Public Participation and Outreach**

1. The committee reviewed the draft public outreach/participation strategy and discussed priorities. Who do we need to get to early in the planning process? The committee supported the subcommittee's suggestion that the general public, youth, homeowners associations and technical groups were the priorities. Additional stakeholders and audiences to include early: law enforcement, "welcome wagon" or other welcoming of new residents, athletic clubs, running stores, newsletters with a link to the survey, Kitsap Health District, and summer concerts.
2. The committee reviewed the fact sheet that Mary and the subcommittee put together. There were a few suggestions made to tweak it a bit more in preparation for first use 4/18 at Farmer's Market booth.

3. Poulsbo Library – Mary has put together a trails display at the Poulsbo library.
4. Staffed Outreach: Poulsbo Farmers Market – Saturday, April 18 from 9 am-1 pm. Edie and Steve will handle 9-11 am; Mary C. and Pat will do 11-1 pm. Mary M. will deliver materials in the morning.
5. Staffed Outreach: National Trails Day – Saturday, June 6. There will be a display table at the Farmers Market and at Central Market. After some discussion, the group decided that it was too soon to organize a hands-on trail project; maybe this fall.

#### D. Resource Inventory

Last month Mary handed out a map of the city, loosely divided into 4 areas. The plan is that four subcommittees will drive/walk/bike each quadrant to inventory existing conditions and start identifying routes and connections. Mary also provided inventory logs with things to look for: landscape character, landmarks and views, ownership and land use, opportunities and constraints.

Mary gave each subcommittee an 11 x 17 topography base map that includes street names. This can be used for noting locations of interest and drawing routes and connections. All committee members are invited to join a group. Quadrant subcommittees include:

Green (with overlap to Orange): Linda, Marianne, Val and Bruce  
 Yellow: Edie, Mary C., Joel  
 Blue: Pat, Steve  
 Orange: \_\_\_\_\_ (needs volunteers)

E. **Next meeting:** Thursday, May 14, 6:00 pm.

Dates to note:

April 18 Poulsbo Farmer's Market with the Tree Board, 9am-1pm  
 May 14 Next trail committee meeting  
 June 6 Poulsbo Farmer's Market, 9am-1pm  
 Central Market (hours to be decided)  
 August 14-16 Poulsbo Arts Festival: Trail project display?

#### Homework/Subcommittees:

Mary and Alex: work on a hybrid walkability/bikeability form for Poulsbo.  
 Mary and Alyse: additional mapping needs  
 Mary: display materials  
 Green, Yellow, Blue subcommittees: inventory assigned quadrant of city

#### Poulsbo Trails Vision Statement

The Poulsbo trail system embodies the community spirit that distinguishes our city, linking the places we live, learn, work, play and find inspiration. Trails reconnect us to ourselves, and lead people of all ages and abilities to greater health and self-sufficiency. Our trails, like branches, support Poulsbo and reach out to connect neighbor to neighbor; land to water; people to nature; homes to businesses; city to countryside; and Poulsbo's history to our future.